

1 What data can I access? What actions can I take?

Data Access

- Monitorees associated with your assigned jurisdiction

Actions

- Toggle between Exposure and Isolation Monitoring workflows
- View monitoring line lists in your assigned jurisdiction
- Modify/view record details of monitorees in jurisdiction
- Manage monitorees:
 - Move case between line lists, view/add/modify daily symptom reports, add comments, document lab results, transfer case to another jurisdiction, end isolation monitoring
- View and export analytics summary for your jurisdiction
- Batch import new cases
- Export case records
- Create and modify reporting households
- Add a list of close contacts for a specific case
 - *Public Health Enrollers, Contact Tracers, and Super Users* can complete enrollment of close contacts for monitoring

2 What does it mean if a record is on a specific line list?

Monitorees will appear on a line list if they meet criteria for that list. Regardless of status, all monitorees will appear on "All Cases."



COVID-19 Recovery Definitions

A monitoree will appear on the **Records Requiring Review** line list if any of the following criteria is met:

- At least 10 days since onset of symptoms AND 24 hours since resolution of fever without fever-reducing medication
- At least 10 days since report date of positive lab test and no reported symptoms
- Two negative lab results AND at least 24 hours since last report of fever without fever-reducing medication

Records Requiring Review	Non-Reporting	Reporting	All Cases
<p>Criteria: Have preliminarily met a recovery definition and require review by a public health user (once confirmed, user can move monitoree record to closed).</p> <p>Daily Notifications Sent? Yes, if eligible.</p>	<p>Criteria: Have not reported monitoring observations within expected time period (e.g., 24 hours) and have not met a recovery definition. Requires public health follow-up.</p> <p>Daily Notifications Sent? Yes, if eligible.</p>	<p>Criteria: Have reported (either symptoms or no symptoms) within expected time period and have not met a recovery definition.</p> <p>Daily Notifications Sent? Yes, if eligible.</p>	<p>Criteria: Lists cases across all line lists in the Isolation workflow. The status column shows which line list a record is on.</p> <p>Daily Notifications Sent? Depends on which monitoring line list (e.g., status) record is on</p>
Closed	Transferred In	Transferred Out	
<p>Criteria: No longer being monitored. Sara Alert does not automatically close records in the isolation workflow.</p> <p>Daily Notifications Sent? No, unless eligible as Head of Household.</p>	<p>Criteria: Has been transferred in from another jurisdiction within the last 24 hours. Will show on the appropriate "Active Monitoring" (symptomatic, asymptomatic, non-reporting, PUI) or "Closed" line list, depending upon record values, until closed or transferred out.</p> <p>Daily Notifications Sent? Depends on which monitoring line list record is on</p>	<p>Criteria: Has been transferred to another jurisdiction. Originating jurisdiction will no longer have access to record details. Will remain on this line list for 14 days and will not appear on any other line lists for the originating jurisdiction.</p> <p>Daily Notifications Sent? N/A</p>	