

Quick Start Guide

Questions? Contact sarasupport@aimsplatform.com



Analyst

- ✓ View data analytics summary
- ✗ No access to monitoree records

See **Quick Start Guide for Analytics Dashboard** for more detail



Enroller

- ✓ Manually add monitorees
 - ✓ View/edit monitoree enrollment details only
 - ✗ **CANNOT** import monitorees or view line lists
- See **Quick Start Guide for Enrollers** and **User Guide for Enrollers** for more detail



Administrator

- ✓ Add, manage, and audit Sara Alert user accounts
 - ✓ Enable users' API access
 - ✗ No access to monitoree records
- See **Quick Start Guide for Administrators** and **User Guide for Administrators** for more detail



Public Health User

- ✓ Fully access monitoree records, including symptom reports, lab reports, vaccinations, and monitoree history
- ✓ View and manage monitoree line lists and workflows
- ✓ Manually move monitorees to different line lists, workflows, and jurisdictions
- ✓ Import monitoree information to bulk enroll
- ✓ Export monitoree records
- ✓ View and export data analytics summary
- ✗ **CANNOT** manually add monitorees or enroll from the close contacts list



Public Health Enroller

- ✓ Combined abilities of **Public Health User** and **Enroller**
- ✓ Fully access monitoree records, including symptom reports, lab reports, vaccinations, and monitoree history
- ✓ View and manage monitoree line lists and workflows
- ✓ Manually move monitorees to different line lists, workflows, and jurisdictions
- ✓ Import monitoree information to bulk enroll
- ✓ Export monitoree records
- ✓ View and export data analytics
- ✓ Manually add monitorees or enroll from the close contacts list



Contact Tracer

- Same capabilities as **Public Health Enroller**, except for the following:
- ✗ **CANNOT** Import monitoree information to bulk enroll
 - ✗ **CANNOT** transfer monitorees to different jurisdictions
 - ✗ **CANNOT** export monitoree records and data
 - ✗ **CANNOT** view and export analytics data summary



Super User

Combined capabilities of **All User Types**:

- ✓ Manage users
- ✓ Manually enroll and import monitorees
- ✓ View and manage monitoree line lists and workflows
- ✓ Manually move monitorees to different line lists, workflows, and jurisdictions
- ✓ Export monitoree records and data
- ✓ View and export data analytics summary

NOTE: Jurisdictions should limit access to this role to only highest-level users

LIMITED CAPABILITY

MODERATE CAPABILITY

ADVANCED CAPABILITY