Sara Alert™
Secure monitoring and reporting for public health

Data Dictionary

Software Version 1.44

April 19, 2022

Introduction

This data dictionary is a guide to the data elements in the Sara Alert™ user interface, Import Template, and exported files. This document explains the meaning, system use, and allowed values for user-facing and system-generated fields. This document organizes data elements according to when a user is likely to encounter them, including by different sections of the user interface or in exported files. This document also identifies which roles have access to each data element and if a user can edit the value. This data dictionary is intended to supplement other user documentation, like the User Guide and Sara Alert Import Formatting Guidance, and not meant to replace them.

The latest Sara Alert Import Formatting Guidance is available in the user interface under the '**Import**' button.

For information on the API, please visit: https://github.com/SaraAlert/SaraAlert/wiki

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Visit saraalert.org for more information about Sara Alert, including FAQs, tutorial videos, and fact sheets. To send questions, comments, or other feedback related to Sara Alert, email sarasupport@aimsplatform.com.

1. Monitoree Details/Enrollment Wizard

The following data elements can be found during enrollment using the Enrollment Wizard, when viewing or editing the Monitoree Details section of a record, and in select import and export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, Public Health Enroller, and Enroller.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
WORKFLOW	Categorical		Represents the workflow into which the monitoree is enrolled. The Exposure workflow is used to monitor contacts of known cases. The Isolation workflow is used to monitor probable and confirmed cases.	• Exposure(contact) • Isolation (case)	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard only upon initial enrollment. This field cannot be manually changed after enrollment. To change an existing monitoree's workflow, update CASE STATUS as appropriate. Also referred to as 'Current Workflow' in Custom Exports: Monitoree Details. Data element is retained after purge.
FIRST NAME	String	≤ 200 Characters	Represents the monitoree's first name.	• Enrollment Wizard: <free text> • Import Template and Export: <free text> or <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard. NULL only available through blank entry during import.
MIDDLE NAME	String	≤ 200 Characters	Represents the monitoree's middle name.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	NULL available in the Enrollment Wizard and through blank entry during import.
LAST NAME	String	≤ 200 Characters	Represents the monitoree's last name.	• Enrollment Wizard: <free text> • Import Template and Export: <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard. NULL only available through blank entry during import.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
DATE OF BIRTH	Date	8 Digits	Represents the monitoree's date of birth	• Enrollment Wizard: MMDDYYYY Valid Range: 01/01/1900 to Current Date • Import Template and Export: YYYY-MM-DD • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY and referred to as 'DOB' in the User Interface. Mandatory field in the Enrollment Wizard. NULL only available through blank entry during import.
AGE	Integer	≤ 3 Characters	Represents the monitoree's age at enrollment. This field is generated from the DATE OF BIRTH variable and date of enrollment.	• ### • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Auto-generated in the Enrollment Wizard. Age is not a supported field during import. Data element is retained after purge.
SEX AT BIRTH	Categorical		Represents the monitoree's sex assigned at birth.	• Female • Male • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard Also referred to as 'Birth Sex' in the User Interface. Also referred to as 'Sex' in the Line List CSV. Data element is retained after purge.
GENDER IDENTITY	Categorical		Represents the monitoree's internal sense of their gender.	• Male (identifies as male) • Female (identifies as female) • Transgender Male (Female-to-Male [FTM]) • Transgender Female (Male-to-Female [MTF]) • Genderqueer/gender nonconforming (Neither exclusively male nor female) • Another • Chose not to disclose • \<blank>=NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard See Import Guidance when importing this field.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
SEXUAL ORIENTATION	Categorical		Represents how the monitoree characterizes their attraction to others.	• Straight or Heterosexual • Lesbian, Gay, or Homosexual • Bisexual • Another • Chose not to disclose • Don't know	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard See Import Guidance when importing this field.
WHITE	Boolean		Represents whether the monitoree's racial background is White.	• Selected = White • Not selected = Not White OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Select all racial backgrounds that apply in Enrollment Wizard. Data element is retained after purge.
BLACK OR AFRICAN AMERICAN	Boolean		Represents whether the monitoree's racial background is Black or African American.	• Selected = Black or African American • Not selected = Not Black or African American OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Select all racial backgrounds that apply in Enrollment Wizard. Data element is retained after purge.
AMERICAN INDIAN OR ALASKAN NATIVE	Boolean		Represents whether the monitoree's racial background is American Indian or Alaskan Native	• Selected = American Indian or Alaskan Native • Not selected = American Indian OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Select all racial backgrounds that apply in Enrollment Wizard. Data element is retained after purge.
ASIAN	Boolean		Represents whether the monitoree's racial background Asian..	• Selected = Asian • Not selected = Asian OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Select all racial backgrounds that apply in Enrollment Wizard. Data element is retained after purge.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
NATIVE HAWAIIN OR OTHER PACIFIC ISLANDER	Boolean		Represents whether the monitoree's racial background Native Hawaiian or Other Pacific Islander.	• Selected = Native Hawaiian or Other Pacific Islander • Not selected = Native Hawaiian or Other Pacific Islander OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Select all racial backgrounds that apply in Enrollment Wizard. Data element is retained after purge.
OTHER	Boolean		Represents whether the monitoree has a racial background that is not listed as an option.	• Selected = Other Racial Background • Not selected = No Other Racial Background OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Select all racial backgrounds that apply in Enrollment Wizard. Data element is retained after purge.
UNKNOWN	Boolean		Represents whether the monitoree's racial background is unknown to the user and/or the monitoree.	• Selected = Racial Background is Unknown • Not selected = Racial Background is Known OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	This field cannot be selected in combination with any other value for Race. Selecting this field will make all other Race fields invalid or not selectable. Data element is retained after purge.
REFUSED TO ANSWER	Boolean		Represents whether the monitoree refused to disclose their racial background to the user and/or the monitoree.	• Selected = Refused to provide Racial Background • Not selected = Provided Racial Background OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	This field cannot be selected in combination with any other value for Race. Selecting this field will make all other Race fields invalid or not selectable. Data element is retained after purge.
ETHNICITY	Categorical		Represents whether the monitoree's ethnic background is Hispanic or Latino.	• Hispanic or Latino = Hispanic or Latino Ethnicity • Not Hispanic or Latino = Not Hispanic or Latino Ethnicity • Unknown = Ethnicity is Not Known • Refused to Answer = Refused to Provide Ethnicity • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Data element is retained after purge.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
PRIMARY LANGUAGE	Categorical		Represents the primary spoken and/or read language of the monitoree. If a supported language is entered the monitoree receives their daily symptom reports and (if applicable) their welcome message in this language. If an unsupported language or no language is selected, the daily symptom reports are provided in English (the default).	• Drop-down selection = Primary Language • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL (Default: English)	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection sorted by system support in the Enrollment Wizard. List of acceptable values are available on GitHub. If a language is not available in the drop-down, please contact adoption manager to request support. If a value not included in the language value set is imported, the system will default monitoring messages to English. Also referred to as 'Language' in the User Interface.
SECONDARY LANGUAGE	Categorical		Represents any other spoken and/or read language of the monitoree. Information in this field can be used to inform interpretation needs, but is not used to determine which language the system sends messages to the monitoree in.	• Drop-down selection = Secondary Language • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL (Default: English)	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection sorted by system support in the Enrollment Wizard. List of acceptable values are available on GitHub. If a language is not available in the drop-down, please contact your adoption manager to request support.
NATIONALITY	String	≤ 200 Characters	Represents the nationality of the monitoree.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
INTERPRETATION REQUIREMENT	Boolean		Represents if the monitoree needs a language interpreter when speaking with health department or other public health representatives of the ASSIGNED JURISDICTION.	• Selected = Requires Interpretation • Not selected = Interpretation not required OR NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
SARA ALERT ID	Numeric (System-Generated)		Indicates the unique system ID associated with the monitoree. Also referred to as the PATIENT ID and can be found as the last digits of the record's URL.	• Minimum Value = 1	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	This field does not appear in the Enrollment Wizard.
STATE/LOCAL ID	String	≤ 200 Characters	STATE/LOCAL ID is the variable to represent the assigned state or local ID of the monitoree.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Letters and numbers allowed. Leading zeroes allowed. Also referred to as 'Identifier (STATE/LOCAL)' on the Import Template.
CDC ID	String	≤ 200 Characters	CDC ID is the variable to represent the Centers for Disease Control and Prevention assigned ID of the monitoree.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Letters and numbers allowed. Leading zeroes allowed. Also referred to as 'Identifier (CDC)' on the Import Template.
NNDSS LOC. REC. ID/CASE ID	String	≤ 200 Characters	Represents the assigned NNDSS ID or Case ID of the monitoree.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Letters and numbers allowed. Leading zeroes allowed. Also referred to as 'Identifier (NNDSS)' on the Import Template.
ADDRESS 1	String	≤ 200 Characters	Represents the street address of the monitoree. Based on the Enrollment Wizard header, this variable represents the street address of a 'Home Address Within USA', 'Home Address Outside USA (Foreign)', or 'Address at Destination in USA Where Monitored'.	• [Enrollment Wizard: <free text> • Import Template and Export:<free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard for 'Home Address Within USA' only. NULL only available through blank entry during import. Also referred to as 'Address Line 1', 'Monitored Address Line 1', 'Foreign Address Line 1', or 'Monitored Foreign Address Line 1' on the Import Template.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ADDRESS 2	String	≤ 200 Characters	Represents any additional street address information of the monitoree, such as apartment, unit, or building number. Based on the enrollment wizard header, this variable represents additional street address information of a 'Home Address Within USA', 'Home Address Outside USA (Foreign)', or 'Address at Destination in USA Where Monitored'.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Address Line 2', 'Monitored Address Line 2', 'Foreign Address Line 2', or 'Monitored Foreign Address Line 2' on the Import Template.
ADDRESS 3	String	≤ 200 Characters	Represents any additional street address information of the monitoree. This variable represents additional street address information of a 'Home Address Outside USA (Foreign)'.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Foreign Address Line 3' or 'Monitored Foreign Address Line 3' on the Import Template.
TOWN/CITY	String	≤ 200 Characters	Represents the monitoree's town, city, or locality. Based on the header, this variable represents additional street address information of a 'Home Address Within USA', 'Home Address Outside USA (Foreign)', or 'Address at Destination in USA Where Monitored'.	• Enrollment Wizard: \<free text\> • Import Template and Export: \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard for 'Home Address Within USA' only. NULL only available through blank entry during import. Also referred to as 'Address Line City', 'Monitored Address Line City', 'Foreign Address Line City', or 'Monitored Foreign Address Line City' on the Import Template.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
STATE	Categorical		Represents the state of the monitoree's address. Based on the header, this variable represents the state of a 'Home Address Within USA' or 'Address at Destination in USA Where Monitored'. .	• Drop-down selection= State name • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard for 'Home Address Within USA' only. List of acceptable values are available on GitHub. Drop-down selection in the Enrollment Wizard. NULL only available through blank entry during import. Also referred to as 'Address State' or 'Monitored Address State' on the Import Template.
STATE/PROVINCE	String	≤ 200 Characters	Represents the foreign state or province of the monitoree's address. Based on the header, this variable represents the state or province of a 'Home Address Outside USA (Foreign)'.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Foreign Address State' or 'Monitored Foreign Address State' on the Import Template.
COUNTRY	String	≤ 200 Characters	Represents the country of the monitoree's address. Based on the header, this variable represents the Country of a 'Home Address Outside USA (Foreign)'.	• Drop-down selection= Country name • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard for 'Home Address Outside USA (Foreign)'. List of acceptable values are available on GitHub Drop-down selection in the Enrollment Wizard. NULL only available through blank entry during import. Also referred to as 'Foreign Address Country' or 'Monitored Foreign Address Country' on the Import Template.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ZIP	String	≤ 200 Characters	Represents the ZIP Code of monitoree's address. Based on the header, this variable represents the ZIP Code of a 'Home Address Within USA' or 'Address at Destination in USA Where Monitored'. .	• Enrollment Wizard: ##### • Import Template and Export: <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard for 'Home Address Within USA'. NULL only available through blank entry during import. Also referred to as 'Address Line Zip' or 'Monitored Address Line Zip' on the Import Template.
POSTAL CODE	String	≤ 200 Characters	Represents the foreign postal code the monitoree's address. Based on the header, this variable represents the postal code of a 'Home Address Outside USA (Foreign)'.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Letters and numbers allowed. Also referred to as 'Foreign Address Line Zip' or 'Monitored Foreign Address Line Zip' on the Import Template.
COUNTY (DISTRICT)	String	≤ 200 Characters	Represents the county, district, or locality of monitoree's address. Based on the header, this variable represents the county or district of a 'Home Address Within USA' or 'Address at Destination in USA Where Monitored'. .	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	This field is used to populate the local map view on the analytics summary Also referred to as 'Address County' or 'Monitored Address County' on the Import Template. Data element is retained after purge.
CONTACT RELATIONSHIP	Categorical		Represents the Primary Contact's relationship to the monitoree.	• Self = Monitoree is a self-reporter • Parent/Guardian • Spouse/Partner • Caregiver • Healthcare Provider • Facility Representative • Group Home Manager/ Administrator • Surrogate/Proxy • Other • Unknown • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	The Alternate tab under Monitoree Contact Information, should be used to input information on Alternate Contacts, who do not receive automated reports from Sara Alert.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
CONTACT TYPE	String		Represents the name or identifier of the Primary Contact.	• [FREE TEXT]	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
PREFERRED REPORTING METHOD	Categorical		Represents the form in which the Primary Contact receives their daily symptom reports.	• E-mailed Web Link= Web link to symptom report emailed • SMS Texted Weblink= Web link to symptom report texted • Telephone call = Call asking for any symptoms • SMS Text-message = Text asking for any symptoms. • Opt-Out= Monitoree has explicitly opted out from receiving messages from the system • Unknown= Indicates that this field is unknown • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard. Web link options should be encouraged as they allow for the greatest granularity of data for individuals and households. Also referred to as 'Preferred Contact Method' on the Import Template.
PREFERRED CONTACT TIME	Categorical		Represents the 4-hour time period that the system sends out symptom reports to a Primary Contact. If the monitoree is not eligible to receive notifications, then this field will be purely informational.	• Morning = 8:00-12:00 in monitoree's time zone • Afternoon = 12:00- 16:00 in monitoree's time zone • Evening = 16:00-20:00 in monitoree's time zone • Custom = User-defined start time of a 4-hour period. Can be any hour between Midnight and 23:00. The values for 0:00 and 12:00 are "Midnight" and "Noon," respectively. • <blank>= (Default: 12:00-16:00 in monitoree's time zone)	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard. Sara Alert uses military time (i.e., 24-hour clock) for contact times.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
PRIMARY TELEPHONE NUMBER	String E164 Format	10 Digits	Represents the Primary Contact's phone number that the system sends reports to if SMS Texted Weblink, Telephone call, or SMS Text-message is selected as the PREFERRED REPORTING METHOD.	• Enrollment Wizard: ###-###-#### • Import Template and Export: +1########## • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard unless E-mailed Web Link is the PREFERRED REPORTING METHOD. Also referred to as 'Primary Telephone' on the Import Template. Also referred to as 'Phone' in the User Interface. .
SECONDARY TELEPHONE NUMBER	String E164 Format	10 Digits	Represents an additional phone number that public health can use to get in contact with the Primary Contact. This field is not used by the system to send reports.	• Enrollment Wizard: ###-###-#### • Import Template and Export: +1########## • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Secondary Telephone' on the Import Template.
PRIMARY PHONE TYPE	Categorical		Represents the type of phone attached to the PRIMARY PHONE NUMBER. This field can be used to determine a Primary Contact's ability to receive SMS Texted Weblink, Telephone call, or SMS Text-message during the selection of PREFERRED REPORTING METHOD.	• Smartphone = Phone with internet access that can receive SMS texted Weblink • Plain Cell = Phone capable of receiving SMS Text • Landline = Cannot receive SMS text or SMS texted weblink \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard. Also referred to as 'Primary Telephone Type' in the User Interface.
SECONDARY PHONE TYPE	Categorical		Represents the type of phone attached to the respective SECONDARY PHONE NUMBER.	• Smartphone = Phone with internet access that can receive SMS texted Weblink • Plain Cell = Phone capable of receiving SMS Text Landline = Cannot receive SMS text or SMS texted weblink \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
INTERNATIONAL TELEPHONE NUMBER	Limited String	≤ 50 Characters	Represents an international phone number that public health can use to get in contact with the Primary Contact. This field is not used by the system to send reports.	• No specific formatting but can only contain digits and the following characters: '+' '.' '-' '(' ')'	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
E-MAIL ADDRESS	String	≤ 200 Characters	Represents the e-mail address that the system sends daily messages to if E-mailed Web Link is selected as the PREFERRED REPORTING METHOD.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard if E-mailed Web Link is the PREFERRED REPORTING METHOD. Also referred to as 'Email' on the Import Template and in the User Interface.
ALTERNATE CONTACT RELATIONSHIP	Categorical		Represents the Alternate Contact's relationship to the monitoree.	• Self = Monitoree is a self-reporter • Parent/Guardian • Spouse/Partner • Caregiver • Healthcare Provider • Facility Representative • Group Home Manager/ Administrator • Surrogate/Proxy • Other • Unknown • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ALTERNATE CONTACT TYPE	String		Represents the name or identifier of the monitoree's Alternate Contact.	• [FREE TEXT]	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ALTERNATE CONTACT PREFERRED REPORTING METHOD	Categorical		Indicates how to manually follow-up with an Alternate Contact.	• Telephone call = Alternate Contact prefers to be reached via phone call • SMS Text-message = Alternate Contact prefers to be reached via text • Unknown= Indicates that this field is unknown • Email = Alternate Contact prefers to be reached via email • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard.
ALTERNATE CONTACT PREFERRED CONTACT TIME	Categorical		Indicates when a monitoree's Alternate Contact prefers to be contacted.	• Morning = 8:00-12:00 in monitoree's time zone • Afternoon = 12:00- 16:00 in monitoree's time zone • Evening = 16:00-20:00 in monitoree's time zone	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ALTERNATE CONTACT PRIMARY TELEPHONE NUMBER	String E164 Format	10 Digits	Indicates how to manually follow-up with an Alternate Contact.	• Enrollment Wizard: ###-###-#### • Import Template and Export: +1########## • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ALTERNATE CONTACT SECONDARY TELEPHONE NUMBER	String E164 Format	10 Digits	Indicates how to manually follow-up with an Alternate Contact.	• Enrollment Wizard: ###-###-#### • Import Template and Export: +1########## • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ALTERNATE CONTACT PRIMARY PHONE TYPE	Categorical		Indicates the phone type of the Alternate Contact's primary phone	• Smartphone = Phone with internet access that can receive SMS texted Weblink • Plain Cell = Phone capable of receiving SMS Text • Landline = Cannot receive SMS text or SMS texted weblink <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ALTERNATE CONTACT SECONDARY PHONE TYPE	Categorical		Indicates the phone type of the Alternate Contact's secondary phone	• Smartphone = Phone with internet access that can receive SMS texted Weblink • Plain Cell = Phone capable of receiving SMS Text Landline = Cannot receive SMS text or SMS texted weblink \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ALTERNATE CONTACT INTERNATIONAL TELEPHONE NUMBER	Limited String	≤ 50 Characters	Represents an international phone number that public health can use to get in contact with the Alternate Contact.	• No specific formatting but can only contain digits and the following characters: '+' '.' '-' '(' ')'	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ALTERNATE CONTACT E-MAIL ADDRESS	String	≤ 200 Characters	Indicates the Alternate Contact's email address for manual follow-up	• \<free text> • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
PORT OF ORIGIN	String	≤ 200 Characters	Represents the airport, station, or docking point that the monitoree traveled from.	• \<free text> • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
DATE OF DEPARTURE	Date	8 Digits	Represents the date that the monitoree traveled from the PORT OF ORIGIN to the United States.	• Enrollment Wizard: MMDDYYYY Valid Range: 01/01/2020 to Current Date • Import Template and Export: YYYY-MM-DD • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY in the User Interface.

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
FLIGHT OR VESSEL NUMBER	String	≤ 200 Characters	Represents the plane, train, ship, or other vessel that the monitoree used to travel to their destination.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Letters and numbers allowed. Leading zeroes allowed.
CARRIER	String	≤ 200 Characters	Represents the carrier, operating company, or provider of the flight or vessel.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Letters and numbers allowed. Leading zeroes allowed.
PORT OF ENTRY INTO USA	String	≤ 200 Characters	Represents the U.S. airport, station, or docking point that the monitoree traveled to in order to enter the United States.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
DATE OF ARRIVAL	Date	8 Digits	Represents when the monitoree entered the United States after travel.	• Enrollment Wizard: MMDDYYYY Valid Range: 01/01/2020 to +30 days from Current Date • Import Template and Export: YYYY-MM-DD	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY in the User Interface.
SOURCE OF REPORT	Categorical		Represents where initial information about the monitoree's exposure or illness was obtained from.	• Health Screening • Surveillance Screening • Self-Identified • Contact Tracing • CDC • Other	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
TRAVEL RELATED NOTES	String	≤ 2,000 Characters	Represents any additional notes about the monitoree's travel history. This can include details about the nature of the trip, contact with anyone symptomatic, original country departed from, etc.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
TRAVEL TYPE	Categorical		Represents type of additional planned travel the monitoree has reported.	• Domestic = Travel Within the U.S. • International = Travel Outside the U.S. • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard
DESTINATION	String	≤ 200 Characters	Represents destination of the monitoree's planned travel.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Additional Planned Travel Destination' on the Import Template.
DESTINATION COUNTRY	Categorical		Represents the country of the monitoree's planned travel if the TRAVEL TYPE is 'International'.	• Drop-down selection = Country of Destination • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard List of acceptable values are available on GitHub. Also referred to as 'Additional Planned Travel Country' on the Import Template.
DESTINATION STATE	Categorical		Represents the state of the monitoree's planned travel if the TRAVEL TYPE is 'Domestic'.	• Drop-down selection=State of Destination • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard List of acceptable values are available on Github. Also referred to as 'Additional Planned Travel State' on the Import Template.
PORT OF DEPARTURE	String	≤ 200 Characters	Represents the airport, station, or docking point that the monitoree is planning to travel from.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Additional Planned Travel Port of Departure' on the Import Template.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
START DATE	Date	8 Digits	Represents the date that the monitoree is planning to begin their travel.	• Enrollment Wizard: MMDDYYYY Valid Range: 01/01/2020 to +30 days from Current Date • Import Template and Export: YYYY-MM-DD • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY in the User Interface. Also referred to as 'Additional Planned Travel Start Date' on the Import Template.
END DATE	Date	8 Digits	Represents the date that the monitoree is planning to end their travel.	• Enrollment Wizard: MMDDYYYY Valid Range: 01/01/2020 to +30 days from Current Date • Import Template and Export: YYYY-MM-DD • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY in the User Interface. Also referred to as 'Additional Planned Travel End Date' on the Import Template.
ADDITIONAL PLANNED TRAVEL NOTES	String	≤ 2,000 Characters	Represents any additional notes about the monitoree's planned travel. This can include details about the nature of the trip, planned social interaction, additional destinations, etc.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
LAST DATE OF EXPOSURE	Date	8 Digits	Represents the last day the monitoree was exposed to a case. This date is used to automatically calculate the END OF MONITORING date.	• Enrollment Wizard: MMDDYYYY Valid Range: 01/01/2020 to +30 days from Current Date • Import Template and Export: YYYY-MM-DD • \<blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY in the User Interface. Mandatory field in the Exposure Workflow Enrollment Wizard. NULL only available through blank entry during import. CONTINUOUS EXPOSURE and LAST DATE OF EXPOSURE are mutually exclusive. Either CONTINUOUS EXPOSURE can be turned ON OR a LAST DATE OF EXPOSURE can be entered The END OF MONITORING date calculation is configured at the system level. For COVID-19, END OF MONITORING date is calculated as LAST DATE OF EXPOSURE + 10 days. Visible in the Symptom Reports and Enrollment Wizard sections of Exposure Workflow only. Users can update LAST DATE OF EXPOSURE for Isolation monitorees by editing the Monitoree Details section of their record.
CONTINUOUS EXPOSURE	Boolean		Represents ongoing exposure of a monitoree to one or more case. This type of exposure means there is no known LAST DATE OF EXPOSURE. The monitoree is sent a report every day until a LAST DATE OF EXPOSURE is set and the END OF MONITORING date has elapsed.	• Selected = No known LAST DATE OF EXPOSURE, monitoree is being continuously exposed • Not selected = END OF MONITORING date set to LAST DATE OF EXPOSURE + length of monitoring period; monitoree has known exposure to case	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	CONTINUOUS EXPOSURE and LAST DATE OF EXPOSURE are mutually exclusive. Either CONTINUOUS EXPOSURE can be turned ON OR a LAST DATE OF EXPOSURE can be entered. Visible in the Symptom Reports and Enrollment Wizard sections of Exposure Workflow only.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
EXPOSURE LOCATION	String	≤ 200 Characters	Represents a brief description of the location where the monitoree was potentially last exposed to a case.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Potential Exposure Location' on the Import Template.
EXPOSURE COUNTRY	Categorical		Represents the country of the potential EXPOSURE LOCATION.	• Drop-down selection=Country of Destination • Import Template and Export: See 'Value Set' tab in Sara Alert Import Formatting Guidance • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Drop-down selection in the Enrollment Wizard List of acceptable values are available on GitHub. Also referred to as 'Potential Exposure Country' on the Import Template.
CLOSE CONTACT WITH A KNOWN CASE	Boolean		Represents whether a monitoree has known exposure to a probable or confirmed case. There is a free text field to specify the case ID of the probable or confirmed case.	• Selected = Exposed to Known Case • Not selected = Not Exposed OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Contact of Known Case?' on the Import Template. Data element is retained after purge.
CONTACT OF KNOWN CASE ID	String	≤ 200 Characters	Specifies the case ID of the probable or confirmed case that a monitoree had exposure to, when known. Any identifier (e.g., Sara Alert, state/local) can be used as this field is for user reference.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	All close contacts of a known case can be found using the Advanced Filter if this field has been populated.
TRAVEL FROM AFFECTED COUNTRY OR AREA	Boolean		Represents whether a monitoree traveled from a country or area with a high prevalence of disease within the exposure period.	• Selected = Traveled from an Affected Area • Not selected = Did Not Travel from Affected Area OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Travel from Affected Country or Area?' on the Import Template. Data element is retained after purge.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
WAS IN HEALTH CARE FACILITY WITH KNOWN CASES	Boolean		Represents whether a monitoree entered or was treated in a health care facility that had known cases. This can include hospitals, urgent cares, nursing homes, and other health care facilities. There is a free text field to specify the name of the facility.	• Selected = Entered a Health Care Facility with Known Cases • Not selected = Did Not Enter a Health Care Facility with Known Cases OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Was in Health Care Facility with Known Cases?' on the Import Template. Data element is retained after purge.
HEALTH CARE FACILITY WITH KNOWN CASES NAME	String	≤ 200 Characters	Specifies the name or ID of the health care facility with known cases that a monitoree had exposure to, when known.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
LABORATORY PERSONNEL	Boolean		Represents whether a monitoree works in a laboratory or testing facility. There is a free text field to specify the name of the facility.	• Selected = Works in a Laboratory or Testing Facility • Not selected = Does Not Work in a Laboratory or Testing Facility OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Laboratory Personnel?' on the Import Template. Data element is retained after purge.
LABORATORY PERSONNEL FACILITY NAME	String	≤ 200 Characters	Specifies the name or ID of the laboratory facility where a monitoree has occupational exposure to, when known.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
HEALTHCARE PERSONNEL	Boolean		Represents whether a monitoree works at a health care facility. This can include hospitals, urgent cares, nursing homes, and other health care facilities. There is a free text field section to specify the name of the facility.	• Selected = Works a Health Care Facility • Not selected = Does Not Work a Health Care Facility OR NULL • Import Template and Export: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Health Care Personnel?' on the Import Template. Data element is retained after purge.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
HEALTH CARE PERSONNEL FACILITY NAME	String	≤ 200 Characters	Specifies the name or ID of the health care facility where a monitoree has occupational exposure to, when known	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
CREW ON PASSENGER OR CARGO FLIGHT	Boolean		Represents whether a monitoree works on a passenger, cargo, or other commercial plane.	• Selected = Works on a Passenger or Cargo Flight • Not selected = Does Not Work on a Passenger or Cargo Flight Facility OR NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Crew on Passenger or Cargo Flight?' on the Import Template. Data element is retained after purge.
MEMBER OF A COMMON EXPOSURE COHORT	Boolean		Represents whether a monitoree was exposed via a possible shared exposure, common source, or gathering (e.g., workplace, facility, activity, etc.). There are a related free text fields to specify the identifier(s) of one or more common exposure cohorts.	• Selected = Member of Common Exposure Cohort • Not selected = Not a Member of Common Exposure Cohort OR NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Member of a Common Exposure Cohort?' on the Import Template. Data element is retained after purge.
COHORT TYPE	Categorical		One of three fields associated with the Common Exposure Cohort data element Indicates the category or setting of a common exposure cohort. The user is given the option to select the most appropriate cohort type from a drop-down menu in the enrollment wizard. Users should determine categorization guidelines for exposure cohorts to ensure consistency.	• Adult Congregate Living Facility • Child Care Facility • Community Event or Mass Gathering • Correctional Facility • Group Home • Healthcare Facility • Place of Worship • School or University • Shelter • Substance Abuse Treatment Center • Workplace • Other • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	A "Common Exposure Cohort" data element may contain up to one of each of Cohort Type, Cohort Name/Description, and Cohort Location.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
COHORT NAME/DESCRIPTION	String	≤ 200 Characters	One of three fields associated with the Common Exposure Cohort data element Specifies the name or unique identifier of a common exposure cohort. Users should determine a naming convention for exposure cohorts to ensure consistency.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	A "Common Exposure Cohort" data element may contain up to one of each of Cohort Type, Cohort Name/Description, and Cohort Location. Replaces the previous "Common Exposure Cohort Name" field. If a monitoree had data in the "Common Exposure Cohort Name" field when v1.39 was released, Sara Alert automatically created a Common Exposure Cohort where: • Cohort Type = \<blank\> • Cohort Name/Description = the String previously stored in "Common Exposure Cohort Name" • Cohort Location = \<blank\>
COHORT LOCATION	String	≤ 200 Characters	One of three fields associated with the Common Exposure Cohort data element Specifies the location of the cohort that a monitoree shares common exposure with, when known. Users should determine a naming convention for exposure cohort locations to ensure consistency.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	A "Common Exposure Cohort" data element may contain up to one of each of Cohort Type, Cohort Name/Description, and Cohort Location.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
SYMPTOM ONSET DATE	Date	8 Digits	Represents the day disease-related symptoms were first reported. This date is auto-populated but can be changed by a user. This date is used to determine if a record should appear on the *Symptomatic* line list in the Exposure workflow. This date is also used to determine if a preliminary recovery definition has been met in the Isolation workflow.	• Enrollment Wizard: MMM/DD/YYYY = First day of disease-related symptoms Valid Range: 01/01/2020 to Current Date • Import Template and Export: YYYY-MM-DD • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Appears as MM/DD/YYYY in the User Interface. Also referred to as 'Symptom Onset' in Monitoree Details and Reports. This date also appears in the Symptom Reports section. Data element is retained after purge. SYMPTOM ONSET DATE or FIRST POSITIVE LAB COLLECTED is required to enroll a case into Isolation.
FIRST POSITIVE LAB / FIRST POSITIVE LAB COLLECTED	Date (Read-Only)	8 Digits	This field indicates the SPECIMEN COLLECTION DATE of the earliest positive lab result. For cases with no symptoms reported, this will allow users to see how many days it has been since the first positive lab result. This field is populated from the Lab Results table's earliest SPECIMEN COLLECTION DATE where RESULT is "positive."	• MM/DD/YYYY <blank> = No positive lab result recorded for a monitoree or NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Visible in Monitoring Dashboard, Isolation workflow only. For COVID-19, this field is used to determine if a monitoree has met the Asymptomatic non-test-based recovery definition. Called "FIRST POSITIVE LAB" on the Isolation Dashboard and "FIRST POSITIVE LAB COLLECTED" in the Monitoree Details
CASE STATUS	Categorical		Represents if a monitoree meets a case definition. If set to 'Confirmed' or 'Probable', the user can choose to end monitoring or move the record to isolation monitoring. If set to 'Suspect', 'Not a Case', or 'Unknown', the record is retained or returned to the Exposure workflow to continue monitoring until the END OF MONITORING date.	• Confirmed • Probable • Suspect • Unknown • Not a Case • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	In the Enrollment Wizard, this field is restricted to 'Confirmed', 'Probable', or <blank> when enrolling a case into the Isolation workflow.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
NOTES	String	≤ 2,000 Characters	Represents any additional notes about the monitoree's exposure history or case information history. This can include details about the interaction with a known case, high risk activities, common exposure, etc.	• \<free text\> • \<blank\> = Null	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ASSIGNED JURISDICTION	String	≤ 200 Characters	Represents the lowest level jurisdiction in the jurisdiction hierarchy that has access to a monitoree's record. Users can access records associated with both their assigned jurisdiction and any jurisdictions below their assigned jurisdiction. The jurisdictional hierarchy is defined by each agency before onboarding.	• Full Assigned Jurisdiction Path (e.g., USA, State 1, County 2) • Default: User's Assigned Jurisdiction	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Mandatory field in the Enrollment Wizard. NULL not allowed. Also referred to as 'Full Assigned Jurisdiction Path' on the Import Template. Data element is retained after purge.
ASSIGNED USER	Numeric	≤ 6 Characters	Represents the user or group within a jurisdiction responsible for monitoring a monitoree. Each jurisdiction establishes their own standards for how to use the Assigned User field.	• 1-999999 • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Leading 0's not allowed. ASSIGNED USER does not impact access to viewing or editing a record.
RISK ASSESSMENT	Categorical		Represents the risk assessment of the monitoree's exposure to disease based on CDC or local guidance.	• High • Medium • Low • No Identified Risk • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Risk Level' on the Line List CSV and 'Exposure Risk Assessment' in Monitoring Actions. Data element is retained after purge.

1. Monitoree Details/Enrollment Wizard

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
MONITORING PLAN	Categorical		Represents the monitoring approach selected by public health based on CDC or local guidance.	• Daily active monitoring = Monitoree required to report to public health daily • Self-monitoring with public health supervision = Monitoree required to report to public health periodically • Self-monitoring with delegated supervision = An organization other than public health is responsible for monitoring • Self-observation = Monitoree monitors their own health status • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	A daily symptom report is sent to any monitoree eligible to receive one regardless of monitoring plan value Data element is retained after purge.

1. Monitoree Details/Enrollment Wizard

2. Monitoring Actions

The following data elements can be found when viewing the Monitoring Actions section of a record and in select import and export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, and Public Health Enroller.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
MONITORING STATUS	Categorical		Represents if a monitoree is being monitored by a public health user. If set to 'Actively Monitoring', the record is moved to the appropriate line list based on reporting history and public health actions. The monitoree may or may not be eligible for daily notifications. If set to 'Not Monitoring', the record is moved to the appropriate *Closed* line list. Only Heads of Household reporting for active Household members are eligible for daily notifications while on a *Closed* line list.	• Actively Monitoring • Not Monitoring	• Super User • Contact Tracer • Public Health • Public Health Enroller	The value in this field can be edited directly by a user, automatically by the system, or indirectly by a user by updating the CASE STATUS field.
CASE STATUS	Categorical		Represents if a monitoree meets a case definition. If set to 'Confirmed' or 'Probable', the user can choose to end monitoring or move the record to Isolation monitoring. If set to 'Suspect', 'Not a Case', or 'Unknown', the record is retained or returned to the Exposure workflow to continue monitoring until the end of the END OF MONITORING date.	• Confirmed • Probable • Suspect • Not a Case • Unknown	• Super User • Contact Tracer • Public Health • Public Health Enroller	This field is restricted to 'Confirmed' or 'Probable' when enrolling a case into the Isolation workflow.
LATEST PUBLIC HEALTH ACTION	Categorical		Represents the public health recommendation provided to a monitoree that requires investigation to determine case status. Selecting any option other than 'none' moves the record from the *Symptomatic* line list to *the Person Under Investigation (PUI)* line list in the Exposure workflow.	• None • Recommend medical evaluation of symptoms • Document results of medical evaluation • Recommend Laboratory testing	• Super User • Contact Tracer • Public Health • Public Health Enroller	

3. Reports (COVID-19)

The following data elements can be found when viewing the Reports section of a record and in select export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, and Public Health Enroller. The specific symptoms listed below have been configured for COVID-19.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ID	Read-Only		System assigned identifier for symptom report This field is populated by the system.	• Minimum value = 1	• Super User • Contact Tracer • Public Health • Public Health Enroller	
NEEDS REVIEW	Boolean		Indicates which symptom reports are viewed as symptomatic by the system and/or user.	• Yes =Meets symptomatic logic • No =Does not meet symptomatic logic or has been reviewed by user to indicate not related to disease of interest • [Row Highlighted Red]= Meets symptomatic logic	• Super User • Contact Tracer • Public Health • Public Health Enroller	User can change 'Yes' to 'No' by using the 'Review' or 'Mark All As Reviewed' features
REPORTER	Read-Only		System assigned value for whom submitted a report. If a report has been edited, this field will identify the latest user to make an edit. This field is populated by the system.	• Monitoree= Self-Report by individual being monitored • Proxy = Report submitted by head of household on behalf of monitoree • [User Name] = Report submitted or edited by this public health user	• Super User • Contact Tracer • Public Health • Public Health Enroller	
CREATED AT	Read-Only		Date/time that report was created. If a report has been edited or backdated, this field will identify the date and time of the latest update. This field is populated by the system.	• MM/DD/YYYY • 01/01/2020 to present	• Super User • Contact Tracer • Public Health • Public Health Enroller	

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
CHILLS	Boolean		Indicates if monitoree was experiencing chills at time of report.	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User . • Contact Tracer • Public Health • Public Health Enroller	
CONGESTION OR RUNNY NOSE	Boolean		Indicates if monitoree was experiencing congestion or runny nose at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
COUGH	Boolean		Indicates if monitoree was experiencing cough at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
DIFFICULTY BREATHING	Boolean		Indicates if monitoree was experiencing difficulty breathing at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
DIARRHEA	Boolean		Indicates if monitoree was experiencing diarrhea at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	

3. Reports (COVID-19)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
FATIGUE	Boolean		Indicates if monitoree was experiencing fatigue at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
FEVER	Boolean		Indicates if monitoree was experiencing fever at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
HEADACHE	Boolean		Indicates if monitoree was experiencing headache at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
MUSCLE PAIN	Boolean		Indicates if monitoree was experiencing muscle pain at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
NAUSEA OR VOMITING	Boolean		Indicates if monitoree was experiencing nausea or vomiting at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	

3. Reports (COVID-19)

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FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
NEW LOSS OF SMELL	Boolean		Indicates if monitoree was experiencing new loss of smell at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
NEW LOSS OF TASTE	Boolean		Indicates if monitoree was experiencing new loss of taste at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
REPEATED SHAKING WITH CHILLS	Boolean		Indicates if monitoree was experiencing repeated shaking with chills at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
SHORTNESS OF BREATH	Boolean		Indicates if monitoree was experiencing shortness of breath at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
SORE THROAT	Boolean		Indicates if monitoree was experiencing sore throat at time of report	• Yes • No • \<blank\>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	

3. Reports (COVID-19)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
USED A FEVER REDUCER	Boolean		Indicates if monitoree had used a fever reducer in the past 24 hours at time of report	• Yes • No • <blank>= Monitoree reported 'Yes' via non-specific reporting method (SMS or phone) • Export Template: True or False	• Super User • Contact Tracer • Public Health • Public Health Enroller	
SYMPTOM ONSET DATE	Date	8 Digits	Represents the day disease-related symptoms were first reported. This date is auto-populated but can be changed by a user. This date is used to determine if a record should appear on the *Symptomatic* line list in the Exposure workflow. This date is also used to determine if preliminary recovery definitions have been met in the Isolation workflow.	• Enrollment Wizard or Monitoree's Record: MMDDYYYY Valid Range: 01/01/2020 to Current Date • Import Template and Export: YYYY-MM-DD • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Appears as MM/DD/YYYY in the User Interface. This term also appears in the Enrollment Wizard section. Data element is retained after purge.

3. Reports (COVID-19)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
LAST DATE OF EXPOSURE	Date	8 Digits	Represents the last day the monitoree was exposed to a case. This date is used to automatically calculate the END OF MONITORING date.	• Enrollment Wizard or Monitoree's Record: MMDDYYYY Valid Range: 01/01/2020 to +30 days from Current Date • Import Template and Export: YYYY-MM-DD • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Appears as MM/DD/YYYY in the User Interface. Mandatory field in the Exposure Workflow Enrollment Wizard. NULL only available through blank entry during import. CONTINUOUS EXPOSURE and LAST DATE OF EXPOSURE are mutually exclusive. Either CONTINUOUS EXPOSURE can be turned ON OR a LAST DATE OF EXPOSURE can be entered The END OF MONITORING date calculation is configured at the system level. For COVID-19, END OF MONITORING date is calculated as LAST DATE OF EXPOSURE + 10 days. Visible in the Symptom Reports and Enrollment Wizard sections of Exposure monitorees only. Users can update LAST DATE OF EXPOSURE for Isolation monitorees by editing the Monitoree Details section of their record.
CONTINUOUS EXPOSURE	Boolean		Represents that a monitoree has an ongoing exposure to one or more cases. This type of exposure means there is no known LAST DATE OF EXPOSURE. The monitoree is sent a report every day until a LAST DATE OF EXPOSURE is set and the end of monitoring date has elapsed.	• Selected = no known LAST DATE OF EXPOSURE, monitoree is being continuously exposed • Not Selected = END OF MONITORING date set to LAST DATE OF EXPOSURE + length of monitoring period,; monitoree has know exposure to case	• Super User • Contact Tracer • Public Health • Public Health Enroller	CONTINUOUS EXPOSURE and LAST DATE OF EXPOSURE are mutually exclusive. Either CONTINUOUS EXPOSURE can be turned on or a LAST DATE OF EXPOSURE can be entered. Visible in the Symptom Reports and Enrollment Wizard sections of Exposure monitorees only.

3. Reports (COVID-19)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
END OF MONITORING	Read-Only		Indicates the system calculated end of monitoring period. This is calculated by: LAST DATE OF EXPOSURE + length of monitoring period. If CONTINUOUS EXPOSURE is selected, then there is no end of monitoring.	• MM/DD/YYYY = End of monitoring period • Continuous Exposure = No calculated end of monitoring period	• Super User • Contact Tracer • Public Health • Public Health Enroller	The END OF MONITORING date is configured at the system level. For COVID-19, END OF MONITORING date is calculated as LAST DATE OF EXPOSURE + 10 days. If LAST DATE OF EXPOSURE is left blank on import, END OF MONITORING will default to date of enrollment + 10 days" Visible in Exposure workflow only.
EXTEND ISOLATION TO	Date	8 Digits	User-defined date that is used by the system to determine eligibility to appear on the *Records Requiring Review* line list. A case cannot appear on the *Records Requiring Review* line list until after the user-specified date. Entering a future date will move case to the *Reporting* or *Non-Reporting* line list. This field may be blank	• Monitoree's Record: MMDDYYYY Valid Range: 01/01/2020 to +30 days from Current Date • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Appears as MM/DD/YYYY in the User Interface. Not available on import. Visible in Isolation workflow only.

4. Lab Results

The following data elements can be found when viewing the Lab Results section of a record, manually enrolling a case into the Isolation workflow, and in select import and export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, and Public Health Enroller.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ID	Read-Only		This field represents the identifier assigned to a specific lab result. This identifier is unique across all monitorees lab results	• Minimum value = 1	• Super User • Contact Tracer • Public Health • Public Health Enroller	Also referred to as 'Lab Report ID' on Custom Export: Lab Results.
LAB TEST TYPE	Categorical		Documents laboratory test methodology.	• PCR • Antigen • Total Antibody • IgG Antibody • IgM Antibody • IgA Antibody • Other • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Also referred to as 'Type' in the User Interface. Also referred to as 'Lab Type' on Custom Export: Lab Results.
SPECIMEN COLLECTION DATE	Date	8 Digits	Documents laboratory specimen collection date.	• Monitoree's Record: MMDDYYYY • Import Template and Export: YYYY-MM-DD • \<blank\> = NULL • Valid Range: 01/01/2020 to Current Date	• Super User • Contact Tracer • Public Health • Public Health Enroller	Appears as MM/DD/YYYY in the User Interface. Also referred to as 'Specimen Collected' in the User Interface. Mandatory field when recording a Lab Result without a REPORT DATE. For COVID-19 case monitoring, a positive lab result with a specimen collection date is required in order for the monitoree to be eligible for the Asymptomatic non-test based recovery logic in the Isolation workflow.

| REPORT DATE | Date | 8 Digits | REPORT DATE represents the date that the laboratory test result report was generated. | • Monitoree's Record: MMDDYYYY
• Import Template and Export: YYYY-MM-DD
• <blank> = NULL
• Valid Range: 01/01/2020 to Current Date | • Super User
• Contact Tracer
• Public Health
• Public Health Enroller | Appears as MM/DD/YYYY in the User Interface.

Mandatory field when recording a Lab Result without a SPECIMEN COLLECTION DATE.

Also referred to as 'Report' in the User Interface |
| RESULT | Categorical | | Documents laboratory test results. | • Positive
• Negative
• Indeterminate
• Other
• <blank> = NULL | • Super User
• Contact Tracer
• Public Health
• Public Health Enroller | Also referred to as 'Lab Result' on Custom Export: Lab Results.

Mandatory field when recording a Lab Result.

For COVID-19 case monitoring, a positive lab result with a specimen collection date is required in order for the monitoree to be eligible for the Asymptomatic non-test based recovery logic in the Isolation workflow. |

5. Vaccinations

The following data elements can be found when viewing the Vaccinations section of a record and in select import and export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, and Public Health Enroller.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ID	Numeric (System-Generated)		This field represents the unique identifier assigned to a specific vaccine administration. This field is unique across all recorded vaccinations in the system.	• Minimum value = 1	• Super User • Contact Tracer • Public Health • Public Health Enroller	Also referred to as 'Vaccination ID' on the Custom Export: Vaccinations.
VACCINE GROUP	Categorical		A Vaccine Group (sometimes referred to as vaccine family) groups multiple individual vaccines that vaccinate against a single disease. In a few cases the Vaccine Group represents vaccines that vaccinate against more than one disease, but are grouped together because clinicians have thought of them as a unit.	• COVID-19	• Super User • Contact Tracer • Public Health • Public Health Enroller	Mandatory field when recording a Vaccination.
PRODUCT NAME	Categorical		Based on the Vaccine Group, the associated vaccine product names will display for selection. The Product Name reflects the manufacturer trade name of a unique vaccine administered. .	• Moderna COVID-19 Vaccine (non-US Spikevax) • Pfizer-BioNTech COVID-19 Vaccine (COMIRNATY • Janssen (J&J) COVID-19 Vaccine • AstraZeneca COVID-19 Vaccine (Non-US tradenames include VAXZEVRIA, COVISHIELD) • Sinopharm (BIBP) COVID-19 Vaccine • Coronavac (Sinovac) COVID-19 Vaccine • Unknown	• Super User • Contact Tracer • Public Health • Public Health Enroller	Mandatory field when recording a Vaccination.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ADMINISTRATION DATE	Date	8 Characters	The date the vaccine was administered to the monitoree.	• MMDDYYYY Valid Range: 01/01/1900 to Current Date	• Super User • Contact Tracer • Public Health • Public Health Enroller	Appears as MM/DD/YYYY in the User Interface.
DOSE NUMBER	Categorical		The sequential dose number of this vaccine administration if the VACCINE PRODUCT requires multiple doses.	• <blank> = NULL • 1 = First Dose • 2 = Second Dose • 3 = Third Dose • Unknown	• Super User • Contact Tracer • Public Health • Public Health Enroller	Add a new vaccination entry for each dose in an administration series of a PRODUCT NAME.
NOTES	String	≤ 2,000 Characters	This field stores notes about a vaccination.	• <free text> • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	

5. Vaccinations

6. Close Contacts

The following data elements can be found when viewing the Close Contact section of a record and in select export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, and Public Health Enroller.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
FIRST NAME	String	≤ 200 Characters	The first name of a close contact identified by a case or another contact.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	
LAST NAME	String	≤ 200 Characters	The last name of a close contact identified by a case or another contact.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	
PHONE NUMBER	String E164 Format	≤ 200 Characters	The phone number of a close contact identified by a case or another contact.	• ###-###-##### • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	
EMAIL	String	≤ 200 Characters	The email address of a close contact identified by a case or another contact.	• \<free text\>@\<free text\>.\<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	
LAST DATE OF EXPOSURE	Date	8 Digits	The last day the close contact was exposed to a known case identified by a case or another contact.	• DDMMYYYY • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Appears as DD/MM/YYYY in the user interface.
NOTES	String	≤ 2,000 Characters	This field stores notes about a close contact identified by a case or another contact.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	
CONTACT ATTEMPTS	Numeric		This field serves as a counter for the number of logged contact attempts to a close contact identified by a case or another contact.		• Super User • Contact Tracer • Public Health • Public Health Enroller	

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ENROLLED?	Boolean		This field indicates the close contact's enrollment into Sara Alert. This field will only indicate if the close contact was enrolled through the Close Contacts' 'Enroll' action. This field does not employ any other duplicate detection.	• Yes = Enrolled through the Close Contacts' 'Enroll' action • No= Not enrolled through the Close Contacts' 'Enroll' action	• Super User • Contact Tracer • Public Health • Public Health Enroller	

6. Close Contacts

7. History

The following data elements can be found when viewing the History section of a record and in select export files. Users with the following roles have access to these data elements: Super User, Contact Tracer, Public Health user, and Public Health Enroller.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
COMMENT	String	≤ 10,000 Characters	This field can be used to document any additional details on a monitoree. Any entry to this field displays permanently within a monitoree's History.	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	
HISTORY FILTERS	Read-Only		Assigned by the system to categorize any edits or modifications to a record.	The system assigned values are: • Close Contact • Close Contact Edit • Comment • Contact Attempt • Enrollment • Follow-Up Flag • Lab Result • Lab Result Edit • Manual Contact Attempt • Monitoree Data Download • Monitoring Change • Monitoring Complete Message Sent • Record Automatically Closed • Record Edit • Report Created • Report Email Error • Report Note • Report Reminder • Report Reviewed • Report Updated • Reports Reviewed • System Record Edit • Unsuccessful Report Reminder • Vaccination • Vaccination Edit • Welcome Message Sent	• Super User • Contact Tracer • Public Health • Public Health Enroller	HISTORY FILTERS cannot be edited by a user.

CREATOR	Read-Only	This field indicates if the system or a user generated the message in the COMMENT field. If a user caused the change then the user's username will be listed.	• Username = User initiated the recorded change or created the comment • Sara Alert System = System initiated the recorded change	• Super User • Contact Tracer • Public Health • Public Health Enroller

7. History

8. Monitoring Dashboard(s)

The following data elements can be found when viewing the Monitoree Dashboards and in select export files. Users with the following roles may have access to these data elements: Super User, Contact Tracer, Public Health user, Public Health Enroller, and Enroller. If a data element is not visible on all monitoring dashboard views, it is noted in the Comments column. Data elements that can be modified by a user but cannot be modified directly from the dashboards are indicated as '(Read-Only)' below the actual field type. Data elements that are system-generated and can never be directly modified by a user are categorized as '(System-Generated)'

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
MONITOREE	String (Read-Only)		Represents the monitoree's first and last name. This field is populated from the LAST NAME and FIRST NAME field.	• LAST NAME, FIRST NAME	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
JURISDICTION	Categorical (Read-Only)		Represents the lowest level jurisdiction in the jurisdiction hierarchy that has access to a monitoree's record. Users can access records associated with both their assigned jurisdiction and any jurisdictions below their assigned jurisdiction. The jurisdictional hierarchy is defined by each agency before onboarding. This field is populated from the ASSIGNED JURISDICTION field.	• Lowest level of the Full Assigned Jurisdiction. May be a State, Territorial, Local, or Tribal jurisdiction name or a group within a jurisdiction.	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ASSIGNED USER	Numeric	6	Represents the user or group within a jurisdiction responsible for monitoring a monitoree. This field is populated from the ASSIGNED USER field.	• 1-999999 • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Assigned user does not impact access to viewing or editing a record. Assigned User can be modified using 'Bulk Actions'

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
STATE/LOCAL ID	String (Read-Only)		State/Local ID is the variable to represent the assigned state or local ID of the monitoree. This field is populated from the STATE/LOCAL ID field	• \<free text\> • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
DATE OF BIRTH	Date (Read-Only)		Represents the monitoree's date of birth This field is populated from the DATE OF BIRTH field.	• MM/DD/YYYY • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	NULL only available through blank entry during import.
PHONE NUMBER	String E164 Format (Read-Only)		Represents the Primary Contact's phone number. This field is populated from the PRIMARY TELEPHONE NUMBER field.	###-###-#### • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	
ENROLLMENT DATE	Date (System-Generated)		Represents the date the monitoree was enrolled into Sara Alert. This field is populated by the system.	• MM/DD/YYYY	• Enroller	Visible on Enroller Dashboard only
END OF MONITORING	Date (System-Generated)		Indicates the system calculated end of exposure monitoring period. If CONTINUOUS EXPOSURE=selected, then there is no defined end of monitoring. This field is populated from the END OF MONITORING field.	• MM/DD/YYYY = End of monitoring period date • Continuous Exposure = No end of monitoring period (N/A) • [BLANK] = Monitoree is in the Isolation workflow	• Super User • Contact Tracer • Public Health • Public Health Enroller	Visible in Exposure and Global Monitoring Dashboards only The END OF MONITORING date is configured at the system level. For COVID-19, END OF MONITORING date is calculated as LAST DATE OF EXPOSURE + 10 days.

8. Monitoring Dashboard(s)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
RISK LEVEL	Categorical (Read-Only)		Represents the risk assessment of the monitoree's exposure to disease based on CDC or local guidance. This field is populated from the RISK ASSESSMENT field.	• High • Medium • Low • No Identified Risk • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Visible in Monitoring Dashboard Exposure workflow only
MONITORING PLAN	Categorical (Read-Only)		Represents the monitoring approach selected by public health based on CDC or local guidance. This field is populated from the MONITORING PLAN.	• Daily active monitoring = Monitoree required to report to public health daily • Self-monitoring with public health supervision= Monitoree required to report to public health periodically • Self-monitoring with delegated supervision= An organization other than public health is responsible for monitoring • \<blank\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Not visible on the *PUI* line list in Monitoring Dashboard Exposure workflow A daily symptom report is sent to any monitoree eligible to receive one regardless of monitoring plan value
REPORTER ID	Numeric (Read-Only, Hyperlink)		Represents the SARA ALERT ID of the monitoree that is responsible of reporting on a monitoree's behalf. If a monitoree is a self-reporter or a HoH then this field will be their own SARA ALERT ID. If the monitoree is a household member, this field will be populated with the HoH's SARA ALERT ID.	• Minimum Value = 1	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the Global Dashboard. ASSIGNED USER does not impact access to viewing or editing a record. ASSIGNED USER can be modified using 'Bulk Actions'.

8. Monitoring Dashboard(s)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
LATEST REPORT	Date Time (System-Generated)		Represents the date and time of the last daily report received from the monitoree. This field is populated from monitoree's symptom reports.	• MM/DD/YYYY HH:MM Time zone	• Super User • Contact Tracer • Public Health • Public Health Enroller	
LATEST PUBLIC HEALTH ACTION	Categorical (Read-Only)		Represents the public health recommendation provided to a monitoree that requires investigation to determine case status. This field is populated from the LATEST PUBLIC HEALTH ACTION field.	• Recommend medical evaluation of symptoms • Document results of medical evaluation • Recommend Laboratory testing	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the *PUI* line list in Monitoring Dashboard Exposure workflow
EXTENDED ISOLATION TO	Date (Read-Only)		User-defined date that is used by the system to determine eligibility to appear on the *Records Requiring Review* line list. A case cannot appear on the *Records Requiring Review* line list until after the user-specified date. Entering a future date will move case to the *Reporting* or *Non-Reporting* line list. This field may be blank This field is populated from the EXTEND ISOLATION TO field.	• MM/DD/YYYY • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Visible in Monitoring Dashboard. Isolation workflow only.
SYMPTOM ONSET	Date (Read-Only)		Represents the day disease-related symptoms were first reported. This date is auto-populated but can be changed by a user. This field is populated from the SYMPTOM ONSET DATE field.	• MM/DD/YYYY • <blank> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	Visible in Monitoring Dashboard. Isolation workflow only. Data element is retained after purge.

8. Monitoring Dashboard(s)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
FIRST POSITIVE LAB / FIRST POSITIVE LAB COLLECTED	Date (Read-Only)	8 Digits	This field indicates the SPECIMEN COLLECTION DATE of the earliest positive lab result. For cases with no symptoms reported, this will allow users to see how many days it has been since the first positive lab result. This field is populated from the Lab Results table's earliest SPECIMEN COLLECTION DATE where RESULT is "positive."	• MM/DD/YYYY • \<blank\> = No positive lab result recorded for a monitoree or NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Visible in Monitoring Dashboard. Isolation workflow only. For COVID-19, this field is used to determine if a monitoree has met the Asymptomatic non-test-based recovery definition. Called "FIRST POSITIVE LAB" on the Isolation Dashboard and "FIRST POSITIVE LAB COLLECTED" in the Monitoree Details
WORKFLOW	Categorical (Read-Only)		Represents the workflow into which the monitoree will be enrolled. The Exposure workflow is used to monitor contacts of known cases. The Isolation workflow is used to monitor probable and confirmed cases.	• Exposure • Isolation	• Super User • Contact Tracer • Public Health • Public Health Enroller • Enroller	Also referred to as 'Current Workflow' in Custom Exports: Monitoree Details. Data element is retained after purge.
STATUS	Categorical (System-Generated)		For monitorees in the Exposure workflow, this field represents the line list, where the monitoree is being monitored. For monitorees in the Isolation workflow, this field represents the monitoree's preliminarily met recovery definition. If the monitoree has not met a preliminary recovery definition, then this field indicates the line list where the monitoree is being monitored.	Exposure workflow: • asymptomatic • symptomatic • non reporting • under investigation = *PUI* • closed Isolation workflow: • symp non test based • asymp non test based • test based • reporting • non reporting • closed	• Super User • Contact Tracer • Public Health • Public Health Enroller	Visible on *All Monitorees* or *All Cases* line lists in Monitoring Dashboard The following Isolation workflow STATUS values refer to the specific COVID-19 recovery logic that has been met by cases appearing on the Records Requiring Review line list: symp non-test-based, asymp non-test-based, and test-based

8. Monitoring Dashboard(s)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ELIGIBLE FOR PURGE AFTER	Date Time (System-Generated)		Represents the date and time that a monitoree's personal identifying information is eligible to be purged from the system. Monitorees are eligible for purge if they are on the closed line list and have not been updated for a defined period. On Thursdays at noon UTC, the system will flag all records that are forecasted to be eligible to be purged of identifying information on Saturday at 11:59 pm UTC (i.e., records that at Saturday 11:59 UTC would have not been updated for 14 days).	• MM/DD/YYYY HH:MM Time zone	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the *Closed* line lists in Monitoring Dashboards For COVID-19, a monitoree is purged unless the record is updated within the past 14 days.

8. Monitoring Dashboard(s)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
REASON FOR CLOSURE	Categorical (Read-Only)		Indicates the reason a monitoree was closed by the user or system. This field is system-generated unless a user manually changes MONITORING STATUS to 'Not Monitoring' or a user changes the CASE STATUS of a monitoree in the Exposure workflow to 'Confirmed' or 'Probable' and chooses to end monitoring. The user is then given the option to select a reason for closing a record from a drop-down menu.	User-Defined Fields • Completed Monitoring • Meets criteria to shorten quarantine • Does not meet criteria for monitoring • Meets Case Definition • Lost to follow-up during monitoring period • Lost to follow-up (contact never established) • Transferred to another jurisdiction • Person Under Investigation (PUI) • Case confirmed • Past monitoring period • Meets criteria to discontinue isolation • Fully Vaccinated • Deceased • Duplicate • Refused Monitoring • Other • <blank>=NULL System-Defined Fields • Completed Monitoring (system) • No record activity for 30 days (system) • Enrolled more than 10 days after last date of exposure (system) • Enrolled on last day of monitoring period (system)	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the *Closed* line lists in Monitoring Dashboards REASON FOR CLOSURE can be set by 'Bulk Actions' when closing records using 'Close Records' or through 'Case Status' for records in the Exposure workflow. Data element is retained after purge.
FROM JURISDICTION	Categorical (Read-Only)		This field indicates the full assigned jurisdiction path that a monitoree was transferred from during a specific transfer event.	• USA, State/Territory, Locality	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the *Transferred In* line lists in Monitoring Dashboards Also referred to as 'Transferred From' on the Line List CSV.

8. Monitoring Dashboard(s)

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
TO JURISDICTION	Categorical (Read-Only)		This field indicates the full assigned jurisdiction path that a monitoree was transferred to during a specific transfer event.	• USA, State/Territory, Locality	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the *Transferred Out* line lists in Monitoring Dashboards Also referred to as 'Transferred To' on the Line List CSV.
CLOSED AT	Date Time (Read-Only)		Represents the date and time that a monitoree was manually closed by a user or automatically closed by the system.	• MM/DD/YYYY HH:MM Time zone	• Super User • Contact Tracer • Public Health • Public Health Enroller	Only visible on the *Closed* line lists in Monitoring Dashboards

8. Monitoring Dashboard(s)

Approved for Public Release Case #20-1176

9. Admin Panel

The following data elements can be found when viewing the Admin Panel. Users with the following roles may have access to these data elements: Super User and Administrator. Data elements that can be modified by a user but cannot be modified directly from the admin panel are indicated as '(Read-Only)' below the actual field type. Data elements that are system-generated and can never be directly modified by a user are categorized as '(System-Generated)'

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
ID	Numeric (System-Generated)		Indicates the unique system ID associated with the user. Jurisdictions may use this number for the assigned user field, but there is no automatic linkage between this ID and the 'Assigned User' field in a monitoree's record	• Minimum value = 1	• Super User • Administrator	
EMAIL	String (Read-Only)		This indicates the user's email that is used to access the account. This email also serves as their username and two-factor authenticator (2FA) if user chooses to complete 2FA through email. This field can be changed by a user using the Edit User window.	• \<free text>@\<free text>.\<free text>	• Super User • Administrator	Edits to this field will be logged as an action in the 'Audit' window.
SYSTEM ACCESS	Categorical (Read-Only)		This field indicates if the user's account is locked or unlocked. This field can be manually changed by a user in the 'Edit User window. An account will be automatically locked by the system after 5 unsuccessful login attempts.	• Locked • Unlocked	• Super User • Administrator	Edits to this field will be logged as an action in the 'Audit' window.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
STATUS	Categorical (Read-Only)		This field indicates if the user's account is locked or unlocked. This field can be manually changed by a user in the 'Edit User window or generated by the system after 5 unsuccessful login attempts.	System-generated statuses: • Active = Unlocked and has taken actions in the system within the past 30 days • Inactive = Unlocked but has not take actions in the system within the past 30 days • Auto-locked by the System = The system locked the account after 5 failed log-in attempts or their temporary password expired For locked accounts, an Admin or Super User can set this field to any of the following: • No longer an employee • No longer needs access • Other • [BLANK]	• Super User • Administrator	Edits to this field will be logged as an action in the 'Audit' window.
API ENABLED	Categorical (Read-Only)		Indicates whether the user has access to the API. A local administrator or super user must have approval to access the API from the system administrator before they can enable it for users. This field can be changed by a user using the 'Edit' button in the user's respective row.	• Yes • No	• Super User • Administrator	Edits to this field will be logged as an action in the 'Audit' window.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
2FA ENABLED	Categorical (Read-Only)		Indicates whether the user has configured their accounts required two-factor authentication. Two-factor authentication provides a second layer of security to protect a user account by sending a token for login to their phone through call or text. If a user has not yet configured their 2FA, they will be prompted to do so the first time you log into the system. This field can be changed by a user using the 'Edit'or bulk actions button in the user's respective row.	• Yes • No	• Super User • Administrator	Edits to this field will be logged as an action in the 'Audit' window.
FAILED LOGIN ATTEMPTS	Numeric (System-Generated)		This field represents the number of consecutive failed login attempts since the last successful login. The system will automatically lock a user's account after 5 failed login attempts. Unlocking an account will clear this number.	• \<blank\> = 0 • # = Number of consecutive failed log-in attempts	• Super User • Administrator	
NOTES	String (Read Only)	≤5000 Characters	This field stores notes about a specific user. This field can be changed by a user using the 'Edit' button in the user's respective row.	• \<free text\> • \<blank\> = NULL	• Super User • Administrator	Edits to this field will be logged as an Action in the 'Audit' window.

9. Admin Panel

10. Unique to Exported Files

The following data elements can be found when viewing select export files. Users with the following roles have access to the export feature: Super User, Public Health user, and Public Health Enroller. If a data element is not available in all export formats, it is noted in the Comments column. This section includes exported data elements that are either not available through the user interface (outside of the History section) or whose column label differs from the User Interface (UI) label. Data elements that are system-generated and can never be directly modified by a user are categorized as '(System-Generated)'

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
PATIENT ID	Numeric (System-Generated)		Indicates the unique system ID associated with the monitoree. Also referred to as the SARA ALERT ID and can be found as the last digits of the record's URL, as well as in the "Monitoree Details" section of a record, where it is referred to as SARA ALERT ID.	• Minimum Value = 1	• Super User • Public Health • Public Health Enroller	This field can be found in the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees). This field is referred to as Sara Alert ID on Custom Export: Monitoree Details.
SYMPTOMATIC	Boolean		This field indicates if the monitoree has reported symptoms that need review by a public health user. This field is populated from the NEEDS REVIEW field.	• True • False	• Super User • Public Health • Public Health Enroller	This field can be found in the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees).
EXPECTED PURGE DATE	Date Time (System-Generated)		Represents the date and time that a monitoree's personal identifying information are eligible to be purged from the system. Monitorees are eligible for purge if they are on the closed line list and have not been updated for a defined period of time. For COVID-19, a monitoree will be purged unless the record is updated within the past 14 days. This field is populated from the ELIGIBLE FOR PURGE AFTER field.	• MM/DD/YYYY HH:MM Time zone • \<BLANK\> = NULL	• Super User • Contact Tracer • Public Health • Public Health Enroller	This field can be found in the Monitoree Deatils section of the Purge-Eligible, All Monitorees, and Individual Record "canned" export types, as well as Custom Export: Close Contacts.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
WHO REPORTED	String (System-Generated)		System assigned value for the monitoree or user that submitted a report. This field is populated from the REPORTER field.	• Monitoree = Self-report by individual being monitored • Proxy = Report submitted by head of household on behalf of monitoree • User Name = Report submitted or edited by public health user	• Super User • Public Health • Public Health Enroller	This field can be found in the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees) and Custom Export: Reports.
COMMENT/ HISTORY COMMENT	String		This field represents the History entries that record a change made to the record by a user, automated system action, or comments added by a user. This field is populated from the record history.	• System-generated message or <free text>	• Super User • Public Health • Public Health Enroller	This COMMENT field can be found in the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees). This HISTORY COMMENT field can be found on Custom Export: Histories.
ENROLLER	String (System-Generated)		This field represents the user that enrolled the monitoree through import or the enrollment wizard.	• Enrolling user's username	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details.
MONITOREE CREATED DATE	Date Time (System-Generated)		This field represents the date and time that a monitoree was enrolled.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details. Data element is retained after purge.
MONITOREE UPDATED DATE	Date Time (System-Generated)		This field represents the date and time that a monitoree's record was last updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details. Data element is retained after purge.
ID OF REPORTER	Numeric (System-Generated)		This field represents the Patient ID/Sara Alert ID of the monitoree responsible for reporting for this monitoree. Reporters are the monitoree if not a household member or monitoree's Head of Household if in a household. This field is system-generated, but Head of Household can be changed by user in the system.	• Minimum Value = 1	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Reports. Data element is retained after purge if the monitoree is household member.

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
HEAD OF HOUSEHOLD	Boolean (System-Generated)		This field indicates if the monitoree is a head of household This field is system-generated, but Head of Household can be changed by user in the system.	• True = Serves as Head of Household • False = Not Head of Household; may be a household member or non-household member	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details.
PAUSED NOTIFICATIONS	Boolean		This field indicates if the monitoree has notifications paused (i.e., by using the 'Pause Notifications' button)	• True = Notifications paused • False = Notifications sent by system if eligible	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details.
FOLLOW-UP REASON	Categorical		Indicates the reason a monitoree was flagged by a user for follow-up. The user is then given the option to select a reason for flagging a record from a drop-down menu.	• Deceased • Duplicate • High-Risk • Hospitalized • In Need of Follow-up • Lost to Follow-up • Needs Interpretation • Quality Assurance • Refused Active Monitoring • Other • <blank> = Null	• Super User • Public Health • Public Health Enroller	The flag for 'Needs Interpretation' operates independently from the INTERPRETATION REQUIREMENT field. This field can be found in Custom Export: Monitoree Details and all "canned" export types.
FOLLOW-UP NOTE	String	≤2000 Characters	Represents any additional notes about the monitoree's flag for follow-up This can include details about a monitoree's interpretation requirements, health status, data quality , etc.	• <free text> • <blank> = Null	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details and all "canned" export types.
LAST ASSESSMENT REMINDER SENT DATE	Date Time (System-Generated)		This field represents the date and time that a report reminder was last sent to a monitoree.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details.
REPORT UPDATED DATE/UPDATED AT	Date Time		This field represents the date and time that a monitoree's report was last updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This UPDATED AT field can be found in the Reports section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees). This REPORT UPDATED DATE field can be found on Custom Export: Reports.

10. Unique to Exported Files

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
NEW LOSS OF TASTE AND SMELL	Boolean		OBSOLETE FIELD: This field is no longer being collected and has been replaced by two fields NEW LOSS OF SMELL and NEW LOSS OF TASTE. Indicates if monitoree was experiencing new loss of taste or smell at time of report.	• True = Responded 'Yes' • False = Responded 'No'	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Reports.
LAB REPORT CREATED DATE	Date Time (System-Generated)		This field represents the date and time that a monitoree's lab report was added to the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Lab Results.
LAB REPORT UPDATED DATE/ UPDATED AT	Date Time (System-Generated)		This field represents the date and time that a monitoree's lab report was last updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This UPDATED AT field can be found in the Lab Results section of the 'Canned' System Excel Exports (Purge-Eligible, All Monitorees, and Individual Record). This LAB REPORT UPDATED DATE field can be found on Custom Export: Lab Results.
VACCINATION CREATED DATE/ CREATED AT	Date Time (System-Generated)		This field represents the date and time that a monitoree's vaccination was added to the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This CREATED AT field can be found in the Reports section of the Purge-Eligible and All Monitorees "canned" export types. This VACCINATION CREATED DATE field can be found on Custom Export: Vaccinations and Individual Record Export.
VACCINATION UPDATED DATE/ UPDATED AT	Date Time (System-Generated)		This field represents the date and time that a monitoree's vaccination was last updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This UPDATED AT field can be found in the Reports section of the Purge-Eligible and All Monitorees "canned" export types. This VACCINATION UPDATED DATE field can be found on Custom Export: Vaccinations and Individual Record Export.

10. Unique to Exported Files

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
CLOSE CONTACT ID	Numeric (System-Generated)		Indicates the unique system ID associated with a close contact before they are fully enrolled.	• Minimum value = 1	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details and all "canned" export types.
ENROLLED ID	Numeric (System-Generated)		Indicates the unique system ID associated with a close contact after they have been fully enrolled. Also referred to as the SARA ALERT ID and can be found as the last digits of the record's URL.	• Minimum value = 1	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details and all" canned" export types.
CLOSE CONTACT CREATED AT	Date Time (System-Generated)		This field represents the date and time that a close contact was added to the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in the Reports section of the Purge-Eligible, All Monitorees, and Individual Record "canned" export types, as well as Custom Export: Close Contacts.
CLOSE CONTACT UPDATED AT	Date Time (System-Generated)		This field represents the date and time that a close contact was last updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in the Reports section of the Purge-Eligible, All Monitorees, and Individual Record "canned" export types, as well as Custom Export: Close Contacts.
COHORT CREATED AT	Date Time (System-Generated)		This field represents the date and time that a common exposure cohort was added to the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in the Reports section of the Purge-Eligible, All Monitorees, and Individual Record "canned" export types, as well as Custom Export: Common Exposure Cohort.
COHORT UPDATED AT	Date Time (System-Generated)		This field represents the date and time that a common exposure cohort was last updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in the Reports section of the Purge-Eligible, All Monitorees, and Individual Record "canned" export types, as well as Custom Export: Common Exposure Cohort.
TRANSFER ID	Numeric (System-Generated)		Indicates the unique system ID associated with a specific transfer event. Monitorees transferred multiple times will have a unique Transfer ID for each transfer.	• Minimum value = 1	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Transfers.
WHO INITIATED TRANSFER	String (System-Generated)		The username of the person who submitted a transfer of a monitoree.	• User Name	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details and all "canned" export types.

10. Unique to Exported Files

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
TRANSFER CREATED DATE	Date Time (System-Generated)		This field represents the date and time that a transfer event occurred in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details and all "canned" export types. Also referred to as 'Transferred At' on the Line List CSV.
TRANSFER UPDATED DATE	Date Time (System-Generated)		This field represents the date and time that a transfer event was updated in the system.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	This field can be found in Custom Export: Monitoree Details and all "canned" export types. Users do not have the ability to update transfers, so this field will be the same as Transfer Created Date.
HISTORY ID/ COMMENT ID	Numeric (System-Generated)		Indicates the unique system ID associated with a specific History event and comment. Monitorees with multiple recorded history events will have a unique History ID for each COMMENT.	• Minimum value = 1	• Super User • Public Health • Public Health Enroller	The COMMENT ID field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees) The HISTORY ID can be found on Custom Export: Histories
ORIGINAL COMMENT ID	Numeric (System-Generated)		Indicates the COMMENT ID of the original comment before any edits were made. If a comment is edited multiple times, each edit's ORIGINAL COMMENT ID will indicate the same first recorded version.	• Minimum value = 1	• Super User • Public Health • Public Health Enroller	This field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees) and Custom Export: Histories.
HISTORY CREATOR/ CREATED BY	String (System-Generated)		This field indicates if the system or a user generated the message in the COMMENT field. If a user caused the change then the user's username will be listed. This field is populated from the CREATOR field.	• Username = User that initiated the recorded change or created the comment • Sara Alert System = the system initiated the recorded change	• Super User • Public Health • Public Health Enroller	The CREATED BY field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees). The HISTORY CREATOR can be found on Custom Export: Histories.

10. Unique to Exported Files

FIELD NAME	FIELD TYPE	FIELD LENGTH	DESCRIPTION	VALUE OPTIONS AND FORMATTING	ROLE ACCESS	COMMENTS
HISTORY CREATED DATE/ CREATED AT	Date Time (System-Generated)		This field represents the date and time that a History event and comment was created or deleted in the system. The default value will be HISTORY CREATED DATE, but if a COMMENT is deleted it will be replaced with the date and time of deletion. If an edited comment is deleted, all versions of the comment will be given the same deletion timestamp.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	The CREATED AT field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees) The HISTORY CREATED DATE can be found on Custom Export: Histories
HISTORY UPDATED DATE/ UPDATED AT	Date Time (System-Generated)		This field represents the date and time that a History event and comment was created or deleted in the system. The default value will be HISTORY CREATED DATE, but if a COMMENT is deleted it will be replaced with the date and time of deletion. If an edited comment is deleted, all versions of the comment will be given the same deletion timestamp.	• YYYY-MM-DD HH:MM:SS UTC	• Super User • Public Health • Public Health Enroller	The UPDATED AT field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees). The HISTORY UPDATED DATE can be found on Custom Export: Histories
DELETED BY	String (System-Generated)		This field indicates the username of the user that deleted a specific history comment. This information will appear for all versions of an edited COMMENT.	• Username = User that initiated the recorded change or created the comment	• Super User • Public Health • Public Health Enroller	The DELETED BY field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees) and Custom Export: Histories.
DELETE REASON	Categorical and String		This field indicates the selected and/or additional reason that a user that deleted a specific history comment. This information will appear for all versions of an edited COMMENT.	• Duplicate entry • Entered in error • Other: <free text>	• Super User • Public Health • Public Health Enroller	This field can be found in the Edit Histories section of the 'Canned' System Excel Exports (Purge-Eligible and All Monitorees) and Custom Export: Histories.